

**PRESIDENT'S SECRETARIAT**  
**(Visitors Facilitation Cell)**

**Instructions to witness Change of Guard Ceremony**  
**(w.e.f 16<sup>th</sup> Feb 2025)**

1. Online booking to witness Change of Guard Ceremony at the Rashtrapati Bhavan can be made at "<https://visit.rashtrapatibhavan.gov.in/>".
2. Change of Guard Ceremony will be conducted once in a week on every Saturdays from 0800 hrs to 0900 hrs. There will be no Change of Guard Ceremony if Saturday is a Gazetted Holiday.
3. Entry will open 40 minutes prior to Ceremony and closes 15 minutes prior to commencement of Ceremony.
4. Entry to Rashtrapati Bhavan for COG is through Gate no. 37 (near South Avenue) and Gate No. 38 (via Church Road - Brassy Avenue) of Rashtrapati Bhavan.
5. Indian Citizens are required to carry valid photo ID Cards and foreigners are required to carry their original passport for identification on the day of visit.
6. Online booking is subject to confirmation through Email/SMS.
7. Registration charges of Rs. 50/- per visitor is introduced w.e.f. 22<sup>nd</sup> Feb 2025. The registration charges are payable online and will be **non-refundable** and **non-transferable**.
8. For security reasons, President's Secretariat reserves the right to approve / regret the permission to witness Change of Guard Ceremony.
9. The permission to witness Change of Guard Ceremony is subject to cancellation, as and when deemed necessary by President's Secretariat.
10. For any queries and assistance related to visit, please contact -

**Visitors Facilitation Cell**

**Tel. No. :** 011-23013287,  
23015321, Extn. 4662

**Fax No.** 011-23015246

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